

Local Alliance Women Ministries Annual Report Instructions

Deadline: The deadline to submit the report to your Area or District Director is July 15th.

Questions: Call your Area or District Director.

TOP SECTION IN BOX: Fill in your name and address.

UNDER BOX: PARTICIPATION

1. **Estimated number of women in your church:** Enter the estimated total number of women you think are in your church (not just those who participate in women's ministries).
2. **Estimated total number of women that participated in some/all AWM objective events:** Enter the number of women who participate in the events you have for the AWM objectives. Count her only once even if she participates in more than one women's ministry event. For example: if a woman attends a missions meeting, a prayer meeting, and a Bible Study, do not count her three times.
3. **Decisions made for Christ:** Enter the total number of women who have come to Christ through women's ministries. For example: this could be a person who received Christ at an event, or a person who was led to the Lord through the one-on-one personal outreach ministry of another woman.
4. **Total number of events in each objective:**

Prayer: Enter the total number of prayer events held by women in your church.

- a. If you have a time for women to pray collectively in their homes or at the church on a given day/time, that would count as one event.
- b. If you have other special prayer events such as concerts of prayer at your church or in a home, each one would count as one event.

Discipleship: Enter the total number of discipleship ministry events hosted by women in your church. For example: Bible Studies, Sunday School classes for women, one-on-one mentoring.

- a. If you have an 8 week Bible study in the fall that would be counted as one event. Then if you have another 8 week Bible Study in the spring that would be a second event. Do not list each week as an event.
- b. If you have a mentoring program then count each person mentored individually as one event.

Fellowship: Enter the total number of fellowship events hosted by women in your church. This will include any event that you do mostly for relationship building. For example: ladies night out, restaurant meetings, shopping trips, craft nights, quilting events, overnight events, etc.

Outreach: Enter the total number of outreach events held by women's ministries. This would include ministering outside your church facility in your community, prison ministries, nursing home ministries, and any other events targeting the unreached that you might hold in your

church facility. If you do a prison or other ministry on a regular basis, count each time you go as one event.

Missions: Enter the total number of mission events held by women's ministries.

- a. If you hold monthly meetings count each meeting as one event.
- b. If you have a mission's tea, count that as one event, etc.

BOTTOM HALF: FINANCES

1. **AWM GCF Contribution:** Enter the total amount your women's ministries gave to the Great Commission Fund. This is not the figure your church gave to the GCF, but what your women's ministries gave through the church to the GCF.
2. **Outfit Fund:** Enter the total amount your women's ministries gave to the Outfit Fund. If this is a line item given by the church in their budget, then enter that number.
3. **Other Gifts and Approved Specials:** Enter the total of any gifts given through your women's ministries to missionaries. This includes approved specials or other funds given for any reason to C&MA missionaries.
4. **Supply Centers:** Enter the total amount your women's ministries gave to your local missionary supply closet or your district supply closet – a central place where missionaries can come to "shop". For example: the value of linens, school supplies, etc.
5. **Adopted MK Gifts:** Enter the total amount given to your MK or MKs. If you gave gifts in lieu of cash, estimate the value of the gift and postage and include it on this line.
6. **Guest Home/MK School Dorm Gifts:** Enter the total amount given for a guest home, MK School or MK Dorm. Count only your local giving, not personal giving at gatherings or retreats.
7. **National Alliance Women Ministries Project:** Enter the total amount given to the AWM National Project.
8. **US Intercultural Ministries Support.** Enter the total amount given to Intercultural Ministries Support in the US.
9. **Approved District Project:** Enter the total amount given to any district project.
10. **Approved Local Projects:** Enter the total amount given to any local project.
11. **Work Day Projects:** Enter the total amount given for any workday projects done in your church. This will include the total cost of materials, supplies, postage, etc.
12. **Speakers' Expenses:** Enter the total amount given for honorariums/travel/gifts for speakers.
13. **Operating Expenses:** Enter the total amount spent for postage, phone, office supplies, etc.

- 14. National Ministry Fund:** Enter the total amount given for the National Team Ministry Expense Fund (suggested amount \$50 per year).
 - 15. District Ministry Fund:** Enter the total amount given for your District Expense Fund.
 - 16. Area Ministry Fund:** Enter the total amount given for your Area Expense Fund.
 - 17. Non-Alliance Missionary Offerings, Gifts, etc:** Enter the total amount of any monies or the value of gifts given to non-Alliance missionaries.
 - 18. Other:** Enter the total amount given for any other ministry/expense that was not listed in numbers 1 through 17 and explain what it was for.
- Grand Total:** Add up Numbers 1-18 and enter total giving.